

CITY OF DECATUR
BOARD OF PUBLIC WORKS & SAFETY MINUTES
AUGUST 4, 2009

The City of Decatur Board of Public Works and Safety met on Tuesday, August 4, 2009 at 6:00 p.m. at City Hall in Council Chambers. Members present were Mayor John Schultz and Board members Bill Karbach and Ken Meyer. Also present was City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The meeting was called to order by Mayor John Schultz. The Clerk-Treasurer emailed the minutes from July 21st. There were no corrections or amendments offered, so Karbach made a motion to approve the minutes as emailed, Meyer seconded the motion. Motion was unanimous.

Jeff Ponist of Commonwealth Engineers presented to the Board members payment #13 in the amount of \$123,649.61 from Thieneman Construction for the Wastewater Treatment Plant Improvements Project. Ponist reported the punch list is the only item left to complete. Karbach made a motion to approve payment #13, Meyer seconded the motion. Motion carried. The Clerk-Treasurer will forward this payment request to the State Revolving Fund Loan Program for payment.

Ponist presented the Certificate of Substantial Completion for Thieneman Construction, Inc. for the Wastewater Treatment Plant Improvements Project to be approved. The substantial completion date was July 24, 2009. Meyer made a motion to approve and have the mayor sign on behalf of the Board of Works members. Karbach seconded the motion. Motion carried.

Ponist also submitted three (3) invoices from Commonwealth Engineers, Inc. for engineering services for the month of July for the Wastewater Treatment Plant Improvements Project totaling \$25,683.00. Ponist reported there is \$6,000 left for inspections, which will be enough for the walk through inspections. Meyer made a motion to approve the invoices from Commonwealth, Karbach seconded the motion. Motion carried. The Clerk-Treasurer will forward these invoices to the State Revolving Fund Loan Program for payment.

Ponist reported he will advertise for quotes for the manhole rehabilitation, which will cost approximately \$30,000.00. Ponist will have the final change order for the Wastewater Treatment Plant Improvements Project and the quote at the next Board of Works meeting on August 18th.

The Mayor mentioned to Jeff Ponist of Commonwealth about the issue with Dean Foods. Ponist recommends changing to mass loading. Ponist was to review the drawings supplied by Dean Foods and to give the City his opinion on the proposed Wastewater addition at the Dean Foods plant.

The Council members attended the Board of Works meeting.

The mayor handed out a letter from the Adams County Council on Aging, which explains how they are funded and how the donations are spent. The council members are to review this information and then make a decision on the amount to donate for 2010 at the next council meeting on August 18th.

Street Commissioner, Jeremy Gilbert handed out a list of customers that are receiving trash collection who are being charged more than the minimum charge of \$4 a month. Gilbert gave this

information to the Board of Works and Council Members to consider these accounts when increasing trash collection fees. Gilbert commented the city ordinance states the number of dwellings the city can collect trash, anything more than a duplex is considered commercial, but the city is providing these services to some customers for a fee. Gilbert was instructed to get a list of these customers who are receiving the service. Gilbert said he has received calls from customers wanting to cancel the trash pickup. Gilbert was informed trash collection cannot be cancelled, it is a service the city provides, whether or not the customer uses the service or not. Further discussion on trash collection will be at the council meeting.

Anne Butcher, Wastewater Supt. requested increasing three (3) of her employee's hourly rates to the top pay of their classifications. Butcher said the hourly rate increase would be approximately \$50 more a week for all three (3) employees. The Mayor suggested to post pone the decision until the next Board of Works meeting on August 18th since there will be no pay raises for any employee in 2010 and to see how other departments handle pay increases.

Police Chief, Ken Ketzler handed out a quote from Harland Technology Services for new hardware and software for the Decatur Police Department. Ketzler reported the computer server is full and needs upgraded, the last upgrade was in 2002. The total cost of equipment and labor totals \$7,160.00. According to the purchasing ordinance, two (2) quotes are required, so Ketzler was instructed to get another quote. Ketzler commented that he has this amount in his police budget. The Clerk-Treasurer, Phyllis Whitright suggested CCI funds can be used to upgrade computer systems, which would be using cigarette tax, instead of using property tax from the general fund. Ketzler will report back to the board members with another quote.

Street Commissioner, Jeremy Gilbert handed out a proposed list for fall paving to be completed for 2009. The streets are Mercer Avenue, Washington Street, 2nd Street at Bunge, Rod Street, and repairs to Winchester Road from curb/sidewalk project, totaling approximately \$218,000.

Councilman Bill Crone reported he talked with Judge Schurger about parking around the courthouse for the city to allow this area to be zoned. Crone said the Judge was against the idea, due to court hearings and the need for groups when jury duty is in progress.

There being no further business, Karbach made a motion for adjournment. Meyer seconded the motion. Motion carried. The meeting was adjourned at 7:20 p.m.